

LAKE CENTRAL SCHOOL CORPORATION
8260 Wicker Avenue
St. John, IN 46373 - Phone 219-365-8507

April 4, 2014

**ACCEPTING APPLICATIONS FOR
Supervisor/ Westlake Special Education Cooperative**

I. EDUCATION:

- Indiana Administrative License
- Prefer Director of Special Education License
- Master's degree in education, educational administration or equivalent

II. WORK YEAR: 261 Days

III. PROJECTED SALARY: \$86,500 –\$92,217 Plus Administrative Benefit Package

IV. START DATE: July 1, 2014

V. RESPONSIBILITIES/QUALIFICATIONS:

- Provide support and leadership in the area of Special Education
- Serve as the educational leader for staff and students
- Ensure compliance with special education requirements, policies and procedures.
- Supervise Special Education programs and staff working with students with special needs across multiple developmental levels, including the development and review of Individual Education Plans
- Displays an understanding of state and federal regulations serving individuals with disabilities (i.e. Article VII, IDEA, Section 504 of the Rehabilitation Act of 1973, the ADA, etc.)
- Develop school policies and procedures through a collaborative process
- Advise the Superintendent of staff needs and participate in the recruitment, employment, assignment, promotion, transfer, non-renewal, and dismissal of certified and classified personnel
- Keep current in developments in education and in the field of special education generally by participating in professional enrichment activities
- Ability to function as a team member and a team leader
- Foster effective home and school community relationships
- Perform other duties as assigned by Superintendent of schools

VI. METHOD OF APPLICATION: Apply online at www.lcsc.us. Got to Job Opportunities> Administrator/Director/Supervisor>Supervisor (1016)

Please Direct Questions to: Rebecca Gromala, Director of Special Education Services
212 East Joliet, Schererville, IN 46375
Phone (219) 865-1171

Deadline for Application: April 18, 2014

Lake Central School Corporation is an equal opportunity employer which does not discriminate on the basis of race, religion, color, national origin, gender, disability, age, marital status, genetic information or any other legally protected characteristic. Candidates will be screened, interviewed and employed on the basis of personal and professional qualifications and, where applicable, certifiable training, commensurate with the position. Offers of employment are contingent upon the results of personal background checks pursuant to Board Policy.