

**LAKE CENTRAL SCHOOL CORPORATION
SCHOOL BOARD MEETING
MONDAY, AUGUST 1, 2011**

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Lake Central Freshmen Center LGI Room, 8410 Wicker Avenue, St. John, IN on Monday, August 1, 2011. The Meeting began at 7:30 p.m.

Board Members Present

George Barnaowski, President
Don Bacso, Secretary
John DeVries, Member
Valentina Lozanoski, Member
Howard Marshall, Vice-President

Administration Present

Dr. Lawrence Veracco, Superintendent
Al Gandolfi, Assistant Superintendent
Rob James, Director of Business Services
Mark Kellogg, Director of Primary Education
Bill Ledyard, Director of Facilities

Please note that all motions
were carried 5-0
unless otherwise indicated

BOARD MEETING MINUTES: AUGUST 1, 2011

- I. Call to Order
 - Meeting was called to order at 7:30 p.m. by Board President, George Baranowski.
 - II. Pledge of Allegiance to the American Flag
 - Pledge of Allegiance led by George Baranowski.
 - III. Agenda: Approval, Deletions, Additions – *Dr. Veracco*
 - Howard Marshall moved to approve the Agenda as presented. Don Bacso seconded the motion. Motion carried.
 - IV. Correspondence – Mr. Bacso
 - There was no correspondence.
 - V. Official School Board Business Topics: Consent Agenda – *Dr. Veracco*
 - Howard Marshall moved to approve the Consent Agenda as presented. Dr. John DeVries seconded the motion. Motion carried.
- A. Approval of Minutes:
 - None.
 - B. Approval of Claims, Payroll and Extracurricular Expenditures

VI. Official School Board Business Topics: Regular Agenda

A. Superintendent – *Dr. Veracco*

1. Professional Leave Request – ISBA Fall Conference
 - Howard Marshall moved to approve the ISBA Fall Conference attendee request as presented. Don Bacso seconded the motion. Motion carried.
2. Administrative Professional Development Update – *Dr. Veracco*
 - shared information on the successful two day training July 26 & 27 “Effective Supervision with the Art & Science of Teaching” in Hobart and in our district with our Principals. The overall shift, moving forward, to continue improvement and increase effectiveness with our certified staff. Training with Monica Conrad, School Attorney, July 28 providing a seminar on “Writing a Defensible IEP”. An in service with Joan Machuca, Director of Special Education on July 29 the importance of progress and moving forward in Special Education followed up with Article 7 and procedural guidelines with an introduction to the “Indiana IEP” tutorial.

B. Assistant Superintendent/Personnel/Director of Secondary Education – *Al Gandolfi*

1. *Personnel Recommendations*

I. Certified Resignations, Recalls, Appointments, and Leaves

A. Resignations:

1. *Eryn Beyrouy, Grade 3 Teacher, Kolling Elementary School (effective July 13, 2011).*
2. *John Schneider, Social Studies Teacher, Lake Central High School (effective July 26, 2011).*

B. Recalls:

1. *Heather Stammis, Kindergarten Teacher, Watson Elementary School (effective for the 2011/2012 school year).*
2. *Jennifer Barbeau, Reading Specialist, Peifer Elementary School (effective for the 2011/2012 school year).*
3. *Jane Dykstra, Kindergarten Teacher, Homan Elementary School (effective for the 2011/2012 school year).*

C. Appointments:

1. *Allison Misirly, Grade 1 Teacher, Watson Elementary School (effective for the 2011/2012 school year; temporary 2010/2011).*
2. *Craig Lorek, Special Education Teacher, West Lake/Lake Central High School (effective for the 2011/202 school year; rehire/pending receipt of Indiana teaching license).*
3. *Amanda Holloway (Brownsburg), English Teacher, Lake Central High School (effective for the 2011/2012 school year).*
4. *Amanda (Cancienne) Bortko (Schererville), Grade 5 Teacher, Kahler Middle School (effective August 16, 2011 thru April 18, 2012; Bruinsma’s maternity leave, 2010/2011 sub-teacher for Jamie Bruinsma’s maternity leave).*
5. *Gregory Gier (Munster), Social Studies Teacher, Kahler Middle School (effective for the 2011/2012 school year; Amanatidis maternity leave).*

6. *Elizabeth Thompson (Chicago), Physical Education Teacher, Kolling Elementary School (effective for the 2011/2012 school year).*

D. *Leaves:*

1. *Barbara Kovach, Grade 2 Teacher, Protsman Elementary School (effective August 16, 2011 thru June 1, 2012; extended medical leave).*

II. *Classified Reductions, Resignations, and Transfers*

A. *Reductions:*

1. *Linda Hunt, Cafe' Assistant with additional duties, Lake Central High School (effective June 7, 2011).*

B. *Resignations:*

1. *Clarice VanderVelde, Lunchroom Supervisor, Grimmer Middle School (effective July 25, 2011; to accept the Bookkeeper position).*

2. *Michelle Starcevich, Department Aide/Clerical Assistant, Kahler Middle School (effective July 20, 2011).*

C. *Transfers:*

1. *Clarice VanderVelde, Bookkeeper, Grimmer Middle School (effective August 2, 2011).*

III. *Certified Extracurricular Resignations*

A. *Resignations:*

1. *Margaret Govert, Bookstore Sponsor, Clark Middle School (effective for the 2011/2012 school year).*

2. *George Smith, Assistant Football Coach, Grimmer Middle School (effective for the 2011/2012 school year).*

3. *Dwight Brown, Assistant Football Coach, Grimmer Middle School (effective for the 2011/2012 school year).*

4. *John Schneider, Head Boys Golf Coach, Lake Central School (effective for the 2011/2012 school year).*

IV. *Classified Extracurricular Appointments*

A. *Appointments:*

1. *Rosie Perez, Pom Pons Co-Coach, Grimmer Middle School (effective for the 2011/2012 school year).*

V. *West Lake Classified Retirements, Resignations, Appointments, and Transfers*

A. *Retirements:*

1. *Debra Shelby, Instructional Assistant, West Lake/Peifer Elementary School (effective July 22, 2011; 19 years of dedicated service).*

B. *Resignations:*

1. *Kristen Verhoeve, Home School Facilitator, West Lake/Lake Central High School (effective July 22, 2011).*

2. *Judy Keckich, Instructional Assistant, West Lake/Kolling Elementary School (effective July 19, 2011).*

3. *Angela Richards, Instructional Assistant, West Lake/Synergy (effective July 22, 2011).*

4. *Lauren Gaskey, Instructional Assistant, West Lake/Homan Elementary School (effective July 25, 2011).*

C. *Appointments:*

1. *Melissa Rutkowski (St. John), Instructional Assistant, West Lake/Elliott School (effective August 17, 2011).*
2. *Sara Kapocius (Dyer), Home School Facilitator, West Lake/Lake Central High School (effective August 17, 2011).*
3. *Lisa Mickelson, School Nurse, West Lake/Lake Central High School (effective August 16, 2011).*
4. *Stephanie Spotora (Schererville), Instructional Assistant, West Lake/Watson Elementary School (effective August 17, 2011).*
5. *Marianne Korfiatis (Schererville), Instructional Assistant, West Lake/Elliott School (effective August 18, 2011).*

D. *Transfers:*

1. *Kathy Hobby, Instructional Assistant from Watson Elementary School to Frank Hammond School (effective August 17, 2011).*
2. *Maryanne Schafer, Instructional Assistant from Elliott School to Watson Elementary School (effective August 17, 2011).*
3. *Patrice Salinas, Instructional Assistant from Munster High School to Eads (effective for the 2011/2012).*

VI. *Approval of Lake Central School Corporation Substitute Staff:*

Refer to attached list of substitutes hired from June 21, 2011 through July 26, 2011.

- Howard Marshall moved to approve the Personnel Recommendations. Dr. Devries seconded the motion. Motion carried.
2. Professional Leave Requests
 - Dr. Devries moved to approve the Professional Leave Requests. Howard Marshall seconded the motion. Motion carried.
 3. ECA/AP Data Presentation – *Robert McDermott*
 - shared information on the Lake Central High School Performance for the 2010/2011 school year AP Student Enrollment Data, AP Total Exams, percentage of students taking the exam, number/percentage of students scoring 3, 4, or 5. Robert shared the ECA Data in English, Math (Algebra), and Biology. There was an increase of 63.8% of students enrolled in the advance placement classes in the high school. Various courses will now be offered to students in 9th through 12th grades. Lake Central students continue to increase their scores in comparison to the State averages.
 4. Concussion Presentation – *Robin Tobias*
 - shared information of a clinic that he and Mr. Chris Hall, our Athletic Trainer, attended at Munster Community Hospital hosted by a Neurosurgeon who works with the professional football Bears Team, regarding athletic impact testing for contact sports. He shared what you should do if you suspect a student athlete has suffered a concussion and the importance of base line testing and symptoms process. Testing should be done every two years. Lake Central has been

performing baseline tests for a couple of years now, it was just mandated by the Indiana Legislation making it mandatory for high schools and some middle schools to become educated in the symptoms process and concussion protocol. All Lake Central coaches will be required to be engaged in a 15-20 minute webinar on September 17, 2011 provided by the High School Federation website. Following completion of the webinar a certificate will be provided and will be kept on file for our coaches. Although we do not have an onsite Athletic Trainer who follows our middle school students at our middle school level we are encouraging our middle school coaches, although not yet mandatory, of also completing the online webinar. We have had approximately 20-25 student athletes that have suffered injury overall, this data has proven to be extremely valuable. There is conversation at the State level that this will be required of PE classes in the future.

C. Director of Primary Education – *Mark Kellogg*

- None.

D. Director of Facilities – *Bill Ledyard*

1. Summer 2011 School Construction Projects – Updates

- a. Bibich Roof/Windows – will be finished this week.
- b. Kolling Roof – roof will be completed on time, flashing over the next two days.
- c. Peifer HVAC Renovation – on schedule, Mr. Delaughter and office staff back in their offices, all projects wrapping up by Wednesday and the roof top air will be fine tuned and ready by the end of next week.
- d. LCFC Science Rooms/Lab Additions – ceiling tiles and carpets upstairs, counter tops, electrical nearing completion and the punch list will follow in August.
- e. LCHS Main Entry Renovation – on schedule, final cleaning ongoing.
- f. LCHS Field House Gym Floor – on schedule and the punch list will follow in the next couple of days.

2. Summer 2011 School Technology Installations – Updates

- a. Additional Computer lab rooms – on schedule and will be ready for school start
- b. Projectors/Screens/Speakers/Infrastructure (approximately 105) – Bibich, Kolling, Watson, Clark, Grimmer, Kahler, and LCHS, all in except Kahler which will be in by next week.
- c. Smart Boards (approximately 20) – Grimmer, LCFC, LCHS, all in except Watson is on backorder.
- d. Wireless Infrastructure – Bibich, Homan, Kolling, Peifer, Watson, Clark, Grimmer, Kahler, and LCFC, will be complete prior to school start.

E. Director of Business Services – *Rob James*

1. Authorization to Advertise Annual Financial Report

- Howard Marshall moved to approve. Dr. DeVries seconded the motion. Motion carried.

2. Transfer to Textbook Rental Fees

- Howard Marshall moved to approve. Don Bacso seconded the motion. Motion carried.

3. 2012 Budge Timeline.

VII. Board and Public Comments and Consideration of Future Agenda Items – *George Baranowski*

PUBLIC COMMENTS:

- Sarah Pratscher, question regarding referendum; where the money will go for each part of the project if the referendum goes through in November? When will this be public?

Dr. Veracco responded: the Political Action Committee will post information on line shortly, requested Ms. Pratscher's e-mail so that he could notify her to let her know when that information will be posted.

BOARD COMMENTS:

- Dr. DeVries: Thanked Bill Ledyard for all the successful maintenance projects over the Summer.
- Howard Marshall: Asked everyone to reflect on the summer by cranking up your snow blowers.
- Don Bacso: Thanked Bill Ledyard and Rob James for the summer projects and budget information.
- George Baranowski: Happy to see the band practicing in the parking lot.

VIII. Board Calendar of Future Activities – Dr. Veracco

- Next Scheduled School Board Meeting August 15, 2011 at 7:30 p.m. to be held in the LGI Room.
- First teacher day August 16, 2011

IX. Adjournment – *George Baranowski*

- Dr. DeVries moved to adjourn the meeting at 8:25 p.m. Howard Marshall seconded the motion. Motion carried. Meeting adjourned at 8:25 p.m.

Minutes of the August 1, 2011 School Board Meeting were approved and adopted by the Board of School Trustees at the September 6, 2011 School Board Meeting.

ATTEST:

George Baranowski, President

Don Bacso, Secretary