

**LAKE CENTRAL SCHOOL CORPORATION
SCHOOL BOARD MEETING MINUTES
MONDAY, OCTOBER 1, 2012**

A meeting of the Board of School Trustees of the Lake Central School Corporation was held in the Lake Central Freshmen Center LGI Room, 8410 Wicker Avenue, St. John, IN on Monday, October 1, 2012. The meeting began at 7:30 p.m.

Board Members Present

Don Bacso, Secretary
George Baranowski, Member
John DeVries, Vice-President
Valentina Lozanoski, Member
Howard Marshall, President

Board Members Not Present

Administration Present

Al Gandolfi, Assistant Superintendent
Rob James, Director of Business Services
Mark Kellogg, Director of Primary Education
Dr. Lawrence Veracco, Superintendent

Administration Not Present

Bill Ledyard, Director of Facilities

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*** Please note that all motions were carried 5-0 unless otherwise indicated.*

I.	Call to Order <ul style="list-style-type: none"> • Meeting was called to order at 7:30 p.m. by Board President, Howard Marshall.
II.	Pledge of Allegiance to the American Flag <ul style="list-style-type: none"> • Pledge of Allegiance led by Howard Marshall.
III.	Agenda: Approval, Deletions, Additions – <i>Dr. Veracco</i> - Action Required <ul style="list-style-type: none"> • Additions: Revised Professional Leaves under Al Gandolfi’s section and Revised Professional Leaves and also a Revised ADM Count under Mark Kellogg’s section. • George Baranowski moved to approve the Agenda. Dr. DeVries seconded the motion. Motion carried.
IV.	Correspondence – <i>Mr. Bacso</i> <ul style="list-style-type: none"> • Mr. Bacso stated there was no correspondence.
V.	Official School Board Business Topics: Consent Agenda – <i>Dr. Veracco</i> – Action Required <ul style="list-style-type: none"> • George Baranowski asked if this was the proper place in the meeting to note that at the prior Board Meeting, he made a comment that the Dyer Town Council voted 5-0 in approval of our permit. Since that time, Mr. Baranowski has learned that it was actually a 4-0 vote in favor, with one female council person voting against. Dr. Veracco remarked that this item would fit in more appropriately with this first item under the next section. • George Baranowski moved to approve the Consent Agenda. Don Bacso seconded the motion. Motion carried.
A.	Approval of Minutes:

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	<ul style="list-style-type: none"> • September 17, 2012, Executive Session • September 17, 2012, Regular Meeting
	B. Approval of Claims, Payroll and Extracurricular Expenditures
VI.	Official School Board Business Topics: Regular Agenda
A.	<p>Superintendent – <i>Dr. Veracco</i></p> <p>1. Town of Dyer Permit Fees - Protsman</p> <ul style="list-style-type: none"> • Dr. Veracco stated that he is grateful and would like to formally thank the Town of Dyer for their 60% reduction in permit fees. Dr. Veracco is also hoping that the Town of St. John can do something similar so that the taxes generated for these projects are spent on facilities that benefit students. • Mr. Baranowski also thanked Mr. Dekker, Mr. Cinko, Mrs. Tanis and Mrs. Astor for voting for that and giving us that good discount.
B.	<p>Assistant Superintendent / Personnel / Director of Secondary Education – <i>Al Gandolfi</i></p> <p>1. Personnel Recommendations – Action Required</p> <p>I. <i>Certified Leaves:</i></p> <p>A. <i>Leaves:</i></p> <ol style="list-style-type: none"> 1. <i>Julie Mayfield, Grade 5 Teacher, Clark Middle School (effective November 14, 2012 through April 1, 2013; maternity leave).</i> 2. <i>Jolene Bogacki, Language Arts Teacher, Clark Middle School (effective October 31, 2012 through January 11, 2013; maternity leave).</i> <p>II. <i>Classified Retirements, Resignations, Transfers and Rate of Pay Changes:</i></p> <p>A. <i>Retirements:</i></p> <ol style="list-style-type: none"> 1. <i>Leah Marias, Nurse, Bibich Elementary School (effective January 1, 2013; 12.5 years of dedicated service).</i> <p>B. <i>Resignations:</i></p> <ol style="list-style-type: none"> 1. <i>Kimberly Musch, Title One Tutor, Homan Elementary School (effective September 17, 2012).</i> <p>C. <i>Transfers:</i></p> <ol style="list-style-type: none"> 1. <i>Terry Panozzo, from Kitchen Manager at Clark Middle School to Kitchen Manager at Grimmer Middle School (effective September 24, 2012).</i> 2. <i>Jillian Diaz, from Food Service/non-school specific to Food Service at Protsman Elementary School (effective September 24, 2012).</i> 3. <i>Nicole Littrell, from Food Service/non-school specific to Food Service at Lake Central High School (effective September 24, 2012).</i> 4. <i>Laura Pintler, from Food Service at Grimmer Middle School to Food Service at Kahler Middle School (effective September 24, 2012).</i> 5. <i>Rose Oljace, from Food Service/non-school specific to Food Service at Kahler Middle School (effective September 24, 2012).</i> <p>D. <i>Rate of Pay Changes:</i></p> <ol style="list-style-type: none"> 1. <i>Lisa Giglio, from Cafeteria Assistant to Product Assistant at Grimmer Middle School (effective September 24, 2012).</i> 2. <i>Cheryl Fulk, from Cafeteria Assistant to Product Assistant at Lake Central High School (effective September 24, 2012).</i>

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III. Certified Extracurricular Appointments and Resignations:

A. Appointments:

1. *Amanda Schuyler, Academic Super Bowl Sponsor/Lake Central High School (effective for the 2012-2013 school year).*
2. *Kristen Proffitt, Science Fair Sponsor/Watson Elementary School (effective for the 2012-2013 school year).*
3. *Kristy Graff, Student Government Co-Sponsor, Grades 3&4/Bibich Elementary School (effective for the 2012-2013 school year).*
4. *Sheri Venturelli, Student Government Co-Sponsor, Grades 3&4/Bibich Elementary School (effective for the 2012-2013 school year).*
5. *Corrie Erdelles, Junior Honor Society Sponsor/Kahler Middle School (effective for the 2012-2013 school year).*

IV. West Lake

Classified Appointments:

A. Appointments:

1. *Janice Phutawon (Crown Point), Paraprofessional, West Lake/Munster High School (effective September 14, 2012).*

- Don Bacso moved to approve the Personnel Recommendations. George Baranowski seconded the motion. Motion carried.

2. Professional Leave Requests – **Action Required**

- George Baranowski moved to approve the original and revised Professional Leave Requests of Kathryn Clark, Chris Rossiano, Laurie Rosine, Laura Bloom-Johnson, Thomas Barnes, Jennifer Kruhm, Sara Litty, Kelly Barnes, Cathy Davenport, Frankie Schiller, Kimberly Kerr, Amy Parker, Lenette Belush, Susan Schweitzer, Chris Rossiano, Robin Tobias, Alan Angel, Donna Sewell, Rachel M. Thomas, Mary Rebey, Jackie Holden, Bob Gustas, Erin Rawls, Nancy Rilka, Nicole Raber, Chris Bobowsky, Kathryn Clark, Christopher Engel, Cyndi Hurley, Laura Zeller, Aaron Itczak, Scott King, Cindy Dimopoulos, Tammy Rush, Michelle Deming, Roberta Godomski, Ray Palasz and Jeff Rhody. Dr. DeVries seconded the motion. Motion carried.

3. Field Trips – **Action Required**

- Val Lozanoski moved to approve the Field Trip Requests of Erin Rawls and Cyndi Hurley. Don Bacso seconded the motion. Motion carried.

4. Calendar Comments – *High School Administration*

- Robin Tobias and Sean Begley presented to the Board specific reasoning behind the school calendar which includes having a balanced number of days between first and second semester; students having more instructional time prior to the ECA/ISTEP/AP testing windows to achieve higher test scores; and, the fact higher test scores can allow students to receive college credit for a course at the basic cost of the test versus paying fees of hundreds or thousands of dollars to enroll and take the course at a university.
- Val Lozanoski commented that while she was down at the conference in Indianapolis, she found that more and more school corporations were starting early in August and having balanced semesters.
- George Baranowski remarked that we have 180 student days and 3 teacher days, and we can no longer have ½ student days. So yes, we do have more ‘student time’ because we are required to.

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- Howard Marshall remembered school years being 172 days long. Currently the U.S. lags behind other countries who have 200+ day student calendars.
- Mrs. Lozanoski replied that it's all about student success. Kids need to be prepared academically and financially for college. Testing earlier helps in both regards.
- Mr. Marshall stated that one district in particular has a student start date of July 26th. He does not advocate this, but is just sharing.

C. Director of Primary Education – *Mark Kellogg*

1. Professional Leave Requests – **Action Required**

- George Baranowski moved to approve the original and revised Professional Leave Requests of Amy Rogers, Dana Musaske, Janel Grimmer, Betsy Schultz, Cindy Sweeney, Kelly Boersma, Kim Udchitz, Renee Lam-Chi, Abby Bood, Trish Giese, Tina Panapinto, Kathi Tucker, Kristen Kerns, Kristen Proffitt, Glenn Brown, Susan Thomas, Edith Blush, Theresa Schoon and Jennifer Neal.

2. Official ADM Report

- The official ADM count was taken at each school on Friday, September 14, 2012. It is submitted to the Department of Education electronically. Kindergarten students are counted as ½. Our total ADM decreased a total of 112.58 students. As has been pointed out in previous updates, the decrease in cohort groups numbers coming in to kindergarten is not offsetting the number of graduating senior. The chart below compares the counts from last year with this year's count.

Resident Enrollment 2011 - 12	Resident Enrollment 2012 - 13	Increase/Decrease
307	327	+20.00
722	657	-65.00
729	683.02	-45.98
713	748	+35.00
729	716	-13.00
777	726	-51.00
790	780	-10.00
776	791	+15.06
837	800	-37.00
803	832	+30.24
827	802	-25.00
797	813	+16.00
824	842	+18.00
9631	9517.02	-113.98

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Current ADM enrollment numbers as of September 14, 2012 are as follows:
(REMEMBER: Kindergarteners are counted as one-half)

<i>School</i>	
Bibich	470
Homan	517
Kolling	614.5
Peifer	467.52
Protsman	584.5
Watson	477.5
Clark	1086
Grimmer	936
Kahler	1075
LCHS	3289
Total	9517.02

3. A – F Accountability

- Mr. Kellogg made a presentation to the Board detailing A-F Accountability which is the state of Indiana requirement to grade all schools based on test score performance and on ISTEP / ECAs with separate models for the middle school and elementary schools, and a different model for the high school. Information can be found on the IDOE website at:
<http://www.doe.in.gov/improvement/accountability/f-accountability>
- Indiana's Three Goals are 90% of students pass math and E/LA ISTEP+; 25% of grads pass an AP or IB exam or earn college credits during high school; and 90% of students graduate with a diploma.
- The Elementary and Middle School Model includes performance on ISTEP+, IMAST & ISTAR (90). For inclusion in performance calculations students must be enrolled at a school for at least 162 days. The only exemptions are for LEP students that have been in the US for 12 months or less. Growth on ISTEP+ includes potential bonuses for high growth and potential penalty for low growth. Determining your top 75% and bottom 25% subgroups is done by creating lists of students by each tested grade your school serves. In each grade list the students in descending order by previous year's ISTEP results. Delineate at each grade level the bottom quartile of performers. Then aggregate across grade levels to determine population of students for each subgroup.
- There are four opportunities for the High Growth bonus: 1) bottom 25% on E/LA (42.5%); 2) bottom 25% on math (44.9%); 3) top 75% on E/LA (36.2%), and 4) top 75% on math (39.2%).
- There are two circumstances for the Low Growth deduction: 1) overall group on E/LA (39.8%); and 2) overall group on math (42.4%).
- Impact of Participation: the preliminary grade may also be lowered if less than 95% of students in any of the subgroups participate in the ISTEP+, IMAST or ISTAR exams. The possible deduction may occur in both E/LA and math assessments.

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	<ul style="list-style-type: none"> • The High School Model consists of schools being assessed in four weighted areas: English 10 ECA (30%); Algebra 1 ECA (30%); Graduation Rate (30%) and College and Career Readiness (10%). • English 10 and Algebra 1 ECAs & ISTAR (90) – Performance Base: 90-100% is 4.0 pts; 85.0-89.9% is 3.5 pts; 80-84.9% is 3.0 pts; 75.0-79.9% is 2.5 pts; 70-74.9% is 2.0 pts; 65.0-69.9% is 1.5 pts; 60.0-64.9 is 1.0 pts; and 0.0-59.9 is 0.0 pts. • Performance on ECAs and ISTAR: This is a cohort calculation that includes all students in the 10th grade cohort and their entire test history. For inclusion in performance calculations students must be enrolled at a school for at least 162 days. Only exemptions are for LEP students that have been in the United States for 12 months or less (LM collection). • College and Career Readiness (25): The percentage of four-year graduates who: <ul style="list-style-type: none"> - pass an AP exam, or - pass an IB exam, or - earn college credits (3), or - pass an Industry Certification exam • Graduation Rate (90): <ul style="list-style-type: none"> -4-year rate (base): 90.0 - 100.0% = 4.00 pts 85.0 - 89.9% = 3.50 pts 80.0 – 84.9% = 3.0 pts 75.0 – 79.9% = 2.5 pts 70.0 – 74.9% = 2.0 pts 65.0 – 69.9% = 1.5 pts 60.0 – 64.9% = 1.0 pts 0.00 – 59.9% = 0.0 pts • Calculating Grades: weighted grades (points) are determined for: <ul style="list-style-type: none"> -English 10 ECA: Score x 30% -Algebra I ECA: Score x 30% -Graduate Rate: Score x 30% -College and Career Readiness: Score x 10% <p>* A final grade is determined by adding the four grades (points) together</p>
<p>D.</p>	<p>Director of Facilities – <i>Mark Kellogg for Bill Ledyard</i></p> <ol style="list-style-type: none"> 1. Award and Execute Change Order #001 to EMCOR/Hyre Electric Co. of Indiana, for LCHS Phase I Site Utilities Project – Action Required <ul style="list-style-type: none"> • George Baranowski moved to Award and Execute Change Order #001 to EMCOR/Hyre Electric Co. of Indiana, for LCHS Phase I Site Utilities Project. Dr. John DeVries seconded the motion. Motion carried. 2. Award and Execute Change Order #002 to Gough Inc., for LCHS Phase I Site Utilities Project – Action Required <ul style="list-style-type: none"> • George Baranowski moved to Award and Execute Change Order #002 to Gough Inc., for LCHS Phase I Site Utilities Project. Dr. John DeVries seconded the motion. Motion carried. 3. LCSC Projects Update <ol style="list-style-type: none"> a. LCHS

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		<p>b. Protsman ES c. Clark MS</p>
E.	Director of Business Services – <i>Rob James</i>	<p>1. Resolution of 2013 Budget Appropriations and Tax Rates – Action Required</p> <ul style="list-style-type: none">• This is the date and the hour established in the legal advertisement for the 2013 Budget Adoption. A public hearing was conducted on the 2013 Budget on Tuesday, September 17, 2012. This is the meeting at which the Board of School Trustees must formally adopt the Resolution of Appropriations. The School Board needs to make a motion to adopt the 2013 Budget Appropriations and Tax Rates as presented and then vote on the motion.• Dr. DeVries moved to approve the Resolution of 2013 Budget Appropriations and Tax Rates. Don Bacso seconded the motion. Motion carried. <p>2. Resolution to Adopt the 2013 Capital Projects Fund Plan – Action Required</p> <ul style="list-style-type: none">• This is the date and the hour established in the legal advertisement to adopt the 2013 Capital Projects Plan. A public hearing was conducted on the 2013 Capital Projects Plan on Tuesday, September 17, 2012. This is the meeting at which the Board of School Trustees must formally adopt the Resolution. The School Board needs to make a motion to adopt the 2013 Capital Projects Fund Plan and then vote on the motion.• George Baranowski moved to approve the Resolution to Adopt the 2013 Capital Projects Fund Plan. Don Bacso seconded the motion. Motion carried. <p>3. Resolution to Adopt the 2013 Transportation Bus Replacement Fund Plan – Action Required</p> <ul style="list-style-type: none">• This is the date and the hour established in the legal advertisement to adopt the 2013 School Bus Replacement Plan. A public hearing was conducted on the 2013 Bus Replacement Plan on Tuesday, September 17, 2012. This is the meeting at which the Board of School Trustees must formally adopt the Resolution. The School Board needs to make a motion to adopt the 2013 Bus Replacement Fund Plan and then vote on the motion.• Val Lozanoski moved to approve the Resolution to Adopt the 2013 Transportation Bus Replacement Fund Plan. George Baranowski seconded the motion. Motion carried. <p>4. Adoption of Resolution Adjusting Percentage for Property Tax Levies Associated with Retirement and Severance Obligations – Action Required</p> <ul style="list-style-type: none">• In 2012 the General Assembly modified the Indiana Code so that only a certain percentage of the tax levy need for Pension Debt Service would need to be offset against another fund for tax neutrality purposes. Until now, the entire levy required for the Pension Debt had to be offset by another tax fund. In order to take advantage of this, Indiana Code requires the School Board to adopt a resolution specifying the annual percentages. This is a one-time resolution to outline the percentage offset for the next four years, as outlined in Indiana Code. The School Board needs to make a motion to adopt the resolution specifying the adjustment percentages as presented and then vote on the motion.• George Baranowski moved to approve the Adoption of Resolution Adjusting Percentage for Property Tax Levies Associated with Retirement and Severance Obligations. Val Lozanoski seconded the motion. Motion carried.

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5. Adoption of Tax Neutrality Resolution – **Action Required**
 - As previously noted in the prior action item, the General Obligation Pension Bonds of 2004 need to have a Tax Neutrality Resolution signed by the board. The Resolution states that the Department of Local Government Finance (DLGF) will reduce the operating balance in either the Capital Projects Fund, Transportation Fund, or Bus Replacement Fund for the tax neutrality. For the 2013 Budget, 25% of the Pension Debt Service levy will be required to be offset. This percentage will increase by an additional 25% over the next three years. The School Board needs to make a motion to adopt the 2013 Tax Neutrality Resolution as presented and then vote on the motion.
 - George Baranowski moved to approve the Adoption of Tax Neutrality Resolution. Don Bacso seconded the motion. Motion carried.
6. Extra-Curricular Purchases – **Action Required**
 - The Lake Central Video Production Department is requesting approval to purchase a Canon digital camera bundle. This will be purchased from the Video Production Extra-Curricular Fund and will cost \$1,233. Clark Middle School would like to purchase three additional My Reading Coach/RAPS 360 licenses. This software would be used by all students to enhance reading their reading skills. The additional licenses would be purchased from the Student Activities Fund at a cost of approximately \$3,600.00. The Administration recommends approving the extra-curricular purchases indicated above.
 - Val Lozanoski moved to approve the Extra-Curricular Purchases presented. Don Bacso seconded the motion. Motion carried.
7. Donations – **Action Required**
 - **Received** Lake Central High School has received a grant check from Charles Schwab in the amount of \$1,000. LCHS received this grant because of the accomplishments of Kyle Wilson, a 2012 LC graduate, who won the 2012 National Financial Capability Challenge Award. These dollars will be allocated to the Business Department upon approval.
 - **Given** Lake Central High School Class of 2015 would like to donate \$500 to the Class of 2016 in order to help them with ‘start up money’ for the incoming class.
 - Don Bacso moved to approve the Donations both given and received. Dr. DeVries seconded the motion. Motion carried.
8. Educational Jobs Fund Grant Update
 - In 2010, the Lake Central School Corporation was awarded \$1,703,140 of Federal Educational Jobs dollars to help preserve teaching jobs until funding hopefully improved. As previously reported, we finished using these dollars in July 2012. On September 24, 2012, school corporations around the state were notified by the Department of Education that grant funds remaining at the State level and these dollars were to be reallocated to local school corporations. Lake Central was allocated an additional \$35,289.62. The State did not extend the period of availability on the grant, meaning this new money needed to be spent by September 30, 2012. In order to utilize these dollars immediately, we reallocated \$35,289.62 of Teacher Retirement Payments made in July from the General Fund to the Educational Jobs Fund. This will help the cash balance of our General Fund by decreasing some expenditures and we are appreciative of the additional allocation.

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VII.	<p>Public Comments– <i>Mr. Marshall</i></p> <ul style="list-style-type: none">• Mr. David Kozel remarked that the high school administrators did an excellent job of presenting and explaining the new calendar and believes the new calendar will be a big help to students. Additionally, Mr. Kozel stated that he disagrees with the concept of the café assistants (and principals, other staff, etc.) also having to do janitorial work in the café.• Ms. Mary Lou Hultgren questioned the Board about the \$3.5 Million that was cut from the LC budget. She asked how much was cut from transportation, if the full \$3.5 million has been cut, and if transportation is now more efficient after their cuts were made. Mr. James responded that LC has met the \$3.5 million cut and that we are still moving forward with all cost saving measures. We are still tracking numbers but will know by mid-October how September ran. He added that September expenses will be predictive of other 2 pay months.• Ms. Hultgren also asked about Professional Leave Requests for staff and administrators, specifically if they return from conferences and give a presentation to the Board. Ms. Hultgren was informed that the Board does not require individual reports on every Professional Leave, that the staff reports to their immediate superior, and that all detailed information on Professional Leaves is available in School Board Packets.
VIII.	<p>Board Comments and Consideration of Future Agenda Items – <i>Mr. Marshall</i></p> <ul style="list-style-type: none">• George Baranowski discussed the ISBA conference, requests made to change school funding, and the many good seminars and classes regarding A-F grading and RISE training.• Val Lozanoski remarked on the A-F grading model and the frustration felt by all school corporations. Also, we are not alone in our quest for more \$\$ for students and funding. The calendar, etc. is all about student success – that’s why we are all here and that is our top priority.
IX.	<p>Board Calendar of Future Activities – <i>Dr. Veracco</i></p>
X.	<p>Adjournment – <i>Mr. Marshall</i> – Action Required</p> <ul style="list-style-type: none">• George Baranowski moved to adjourn the meeting at 8:45 p.m. Dr. DeVries seconded the motion. Motion carried, meeting adjourned.
<p>Minutes of the October 1, 2012 School Board Meeting were approved and adopted by the Board of School Trustees at the October 15, 2012 School Board Meeting.</p> <p>ATTEST:</p> <p>_____ Howard Marshall, President</p> <p>_____ Don Bacso, Secretary</p>	