

LAKE CENTRAL SCHOOL CORPORATION

8260 Wicker Avenue
St. John, IN 46373
365-8507

**SUPPORT SERVICES STAFF
VACANCY FOR 2015-2016
April 20, 2015**

Library ClerkProtsman Elementary School

Workday: 8 hours
Salary - \$14.15

Qualifications:

- High School Diploma or equivalent.

Skill Requirements:

- Ability to communicate well with students and staff.
- Ability to work cooperatively and effectively with students and staff.
- Ability to accurately respond to directions and instructions.
- Ability to work independently and as a team member.
- Strong computer skills/MS Word, Access, Excel
- Strong interpersonal relation skills.
- Strong organizational skills.

Apply online at www.lcsc.us. Go to Job Opportunities>select job: Aides/Support Staff>Library Clerk (659) or submit letter of consideration to:

Mr. Glenn Brown, Principal
Protsman Elementary School
1121 Harrison Avenue
Dyer, IN 46311
Phone: 219-322-2040/Fax: 219-865-4437

Deadline: May 1, 2015

Lake Central School Corporation is an equal opportunity employer which does not discriminate on the basis of race, religion, color, national origin, gender, disability, age, marital status, genetic information or any other legally protected characteristic. Candidates will be screened, interviewed and employed on the basis of personal and professional qualifications and, where applicable, certifiable training, commensurate with the position. Offers of employment are contingent upon the results of personal background checks pursuant to Board Policy.