

**LAKE CENTRAL SCHOOL CORPORATION**  
**SUPPORT SERVICES STAFF –**  
**CUSTODIAL/MAINTENANCE DEPARTMENT**

**NOTICE OF VACANCY**  
**September 2, 2016**

**Head Custodian .....Homan Elementary School**

Shift: Days – 40 hour week (overtime if needed)  
Education High School Diploma or equivalent preferred  
Experience: Successful experience in Supervision, Mechanical Systems and Cleaning

**Qualifications:**

- Ability to communicate well with students and staff.
- Ability to work cooperatively and effectively with students and staff.
- Ability to accurately respond to directions and instructions.
- Ability to perform general housekeeping tasks, such as floor and furniture cleaning.
- Ability to perform maintenance tasks, such as repair/replacement of minor electric, HVAC, plumbing, general building repairs, etc.
- Ability to operate floor-cleaning equipment, such as buffers and scrubbers.
- Ability to observe and accurately report observations.
- Ability to maintain records, such as fire extinguishers, vandalism, break-ins, boiler checks, treatment and blow down, equipment servicing.
- Ability to inspect school grounds and interior to identify special custodial and maintenance needs and to insure the property is free of hazards.
- Ability to perform and arrange for building security provisions, such as lock and check outside doors and classroom windows and install/store hall security gates.
- Ability to maintain the outside grounds in areas such as landscaping and snow and ice removal.
- Ability to manage and evaluate custodial personnel.
- Ability to coordinate and organize building needs and assign staff.
- Basic computer skills
- Ability to lift 50 lbs

**Salary Classification:** Custodian Salary Schedule

**Apply online at [www.lcsc.us](http://www.lcsc.us) About LCSC/Human Resources/Job Opportunities**  
Position: Custodial/Maintenance

Apply to:

Lynn Goetz, Facilities Supervisor  
Respond online to: [snovotny@lcscmail.com](mailto:snovotny@lcscmail.com)  
Lake Central School Corporation  
8260 Wicker Avenue, St. John, IN 46373  
219-558-2711

**Deadline: September 18, 2016**

*Lake Central School Corporation is an equal opportunity employer which does not discriminate on the basis of race, religion, color, national origin, gender, disability, age, marital status, genetic information or any other legally protected characteristic. Candidates will be screened, interviewed and employed on the basis of personal and professional qualifications and, where applicable, certifiable training, commensurate with the position. Offers of employment are contingent upon the results of personal background checks pursuant to Board Policy*