



Information On Registration for the 2015-16 School Year

Online Registration will begin at 10 a.m. on Wednesday, July 29th and will continue through Thursday, August 6th. Registration is completed through your RDS Parent Access account. Once you login and **registration is available**, you will see a red Registration Required box, click this box and it will take you through the process.

- ◆ You will use your existing RDS Parent Access account to register online. This is the same account you used to view grades and report cards. No new activation code is needed. If you have forgotten your username/password, please click the appropriate links on the login page to reset your password or get a reminder of your username. You can also email rdsparent@lcscmail.com with your student's name, grade and school and request your username or a temporary password.
- ◆ If you are new to the corporation and have already enrolled by filling out paperwork, proof of residency and prior school records, an activation code will be sent via US Mail to your home address the week of July 20th. If you do not receive your code by July 27th, please email rdsparent@lcscmail.com and request a code to be emailed to you.
- ◆ If you are new to the corporation and have not yet enrolled, you can visit the LCSC Admin building (until July 30th) at 8260 Wicker Avenue in St. John to complete enrollment paperwork, provide proof of residency, birth certificate and prior school records. Once you are enrolled, then you can receive an activation code. Please call (219) 365-8507 if you have enrollment questions (i.e. Documentation needed, school boundaries, etc.).
- ◆ After July 30th, please visit the specific school office in which you need to enroll your child. If you have a question about what school your child would attend based on address, please call the Administration Office at 365-8507.
- ◆ The High School will hold two NEW STUDENT ENROLLMENT days at the High School, 8400 Wicker Avenue, St. John, on Thursday, August 6th and Monday, August 10th for grades 9-12 ONLY. Click on "Our Schools" and "High School" for specific information on enrolling at the High School.

Username
Password
 *Case-sensitive
[Forgot your password?](#)
[Forgot your user name?](#)

**MARK YOUR
CALENDAR!**

**FIRST DAY OF SCHOOL
IS
WEDNESDAY,
AUGUST 12TH!**

SUPPORT

Email us at
rdsparent@lcscmail.com

OR Call
(219) 558-2794